

Minutes of the meeting of the Comox Valley water management advisory committee held on June 29, 2017 in the Comox Valley Regional District boardroom located at 550B Comox Road, Courtenay, BC, commencing at 10:00 am.

PRESENT:	D. Allen, Chief Administrative Officer	City of Courtenay
	T. Kushner, Director of Public Works Services	City of Courtenay
	R. O'Grady, Director of Engineering	City of Courtenay
	R. Kanigan, Chief Administrative Officer	Town of Comox
	G. Westendorp, Public Works Superintendent	Town of Comox
	S. Ashfield, Municipal Engineer	Town of Comox
	R. Dyson, Chief Administrative Officer	CVRD
	M. Rutten, General Manager of Engineering Services	CVRD
	K. La Rose, Senior Manager of Water/Wastewater Services	CVRD
	M. Herschmiller, Manager of Water Services	CVRD
	Z. Berkey, Engineering Analyst	CVRD
	Z. Norcross-Nu'u, Engineering Analyst	CVRD
	C. Wile, Manager of Operational Communications	CVRD
	L. Dennis, Legislative Services Assistant & Recording Secretary	CVRD

ITEMS:

Management report

The committee reviewed the June 2017 Comox Valley water management advisory committee management report.

Minutes

The committee reviewed the minutes of the April 27, 2017 water management advisory committee and no errors or omissions were noted.

Draft staff report: Comox Valley Water System DCC Update- Public Consultation Summary

Z. Berkey provided an overview of the draft staff report regarding the Comox Valley water system development cost charge (DCC) update. The report will be presented at the July 11, 2017 Sewage Commission meeting with a recommendation to amend the DCC and capital improvement cost charge (CICC) bylaws as presented, and to forward to the board for three readings.

Update: Staff are working with municipal staff to clean up the list of properties exempted from the water CICC. Both sewer and water DCC reports and proposed bylaw amendments will be brought forward to the August Sewage Commission and Water Committee reports.

Comox Valley water supply system consumption report

The committee reviewed the May 31, 2017 water supply consumption report.

CONFIDENTIAL ITEM:

The committee discussed confidential material at 10:10 am and resumed its open session at 10:56 am.

GENERAL:

The next water management advisory committee meeting will be held on July 27, 2017 commencing at 9:00 am in the Comox Valley Regional District boardroom.

TERMINATION:

The meeting terminated at 10:56 am.

Recorded by:

Certified correct:

L. Dennis
Legislative Services Assistant

M. Rutten, P. Eng.
General Manager of Engineering Services